

INFORMATION NOTICE PURSUANT TO ART. 13 EU REGULATION 2016/679 FOR THE PROTECTION OF PERSONAL DATA (GDPR) IN CASE OF RECEIPT OF CVS

BARAZZONI S.P.A., with registered office in Via Cesare Battisti, 46, 28045, Inverio, NO, P.IVA 00540880036, Cod.Fisc. 00540880036, in the person of its legal representative pro tempore, hereinafter also only "Barazzoni" or "Data Controller", in its capacity as Data Controller pursuant to EU Regulation 679/2016 - General Data Protection Regulation (GDPR), hereinafter also only "GDPR", acknowledges the importance of the protection of personal data and considers their protection one of the main objectives of its activity.

We hereby provide you with the necessary information in relation to the data that you have decided to provide us with, and without prejudice to the fact that this does not constitute a commitment or a promise of future employment, we hereby inform you that your personal data will be processed by Barazzoni by means of manual processing or electronic or automated, computerised or telematic instruments, with logic strictly related to the purposes listed below and, in any case, in such a way as to guarantee the security and confidentiality of the data. Therefore, before providing any personal data, Barazzoni, invites you to read this information notice carefully, as it contains important information on the protection of personal data and on the security measures adopted to guarantee their confidentiality in full compliance with the regulations in force.

Barazzoni informs you that the processing of your personal data will be carried out using manual, IT and/or telematic instruments and will be based on the principles of lawfulness, correctness, transparency, limitation of purposes and storage, minimisation of data, accuracy, integrity and confidentiality and protection of the rights and freedoms of the person concerned.

Your personal data will therefore be processed with logic strictly related to the purposes indicated below, in accordance with the provisions of the GDPR and, in any case, in such a way as to guarantee the security and confidentiality of the data.

1. Sources of personal data

The personal data subject to processing are collected directly from the person concerned and are processed in compliance with the law and the confidentiality obligations that inspire the Controller's activity.

2. Purpose of processing

Your data will be processed for the purpose of assessing your profile, aptitudes and professional skills as part of the Owner's personnel selection process. The data you provide may also be inherent to your family members, if the processing of such data is necessary for the above-mentioned purposes.

3. Legal basis and lawfulness of processing

Processing for the purposes referred to in the preceding paragraph is necessary for the performance of a contract to which you are party or for the performance of pre-contractual measures taken at your request (Art. 6, par. 1, lt. b) GDPR), pursuant to Art. 111-bis of Legislative Decree 196/2003 as amended.

4. Nature of provision and consequences of refusal

Failure to provide the data requested and marked as compulsory will preclude the possibility of assessing your position.

Conversely, failure to provide non-compulsory data will not affect your right to evaluation and/or selection.

5. Categories of recipients of personal data

The personal data provided and those relating to the performance of the contractual relationship may be communicated to third parties belonging to the following categories

- a) to employment intermediation agencies and subjects to whom the transfer of personal data is necessary or in any case functional to the management of applications by the Controller;
- b) to persons to whom the right to access personal data is recognised by provisions of law, regulation, Community legislation and collective bargaining
- c) to professionals and consultants for the purposes of protecting the Controller's rights
- d) to professionals or service companies for company administration and management who work on behalf of the Data Controller.

All the subjects belonging to the categories to which the data can be communicated will use them as "Data Processors" specifically appointed and instructed by Poligrafico as Data Controller or as autonomous "Data Controllers" authorised to access them by virtue of provisions of law, regulations and rules.

The data will also be processed by persons specifically authorised to process them by the Data Controller, pursuant to the GDPR, exclusively within the offices in charge of managing the personnel selection process and interested in the profile you have submitted.

Your personal data processed are not in any case subject to dissemination.

6. Transfers outside the EU

Your personal data will not be transferred to third countries outside the European Union.

7. Personal data retention period

Exclusively for the above-mentioned purposes, the Data Controller may keep the data provided for a maximum period of two years from the date of registration of the curriculum in the Data Controller's systems or until the period of prescription of the rights that may be activated as a result of the selection procedure that may have been activated has elapsed.

Once these terms have elapsed, your data will be anonymised or deleted, unless they need to be kept for other and different purposes envisaged by express legal provision. Particular data, i.e. data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, as well as data concerning a person's health or sexual life or sexual orientation, voluntarily provided will not be processed in any way and will be deleted.

8. Automated decision-making process

For the pursuit of the processing purposes described above, no decision is made solely on the basis of automated processing which produces legal effects concerning you or which significantly affects you in a similar way.

9. Rights of the data subject

Pursuant to and for the purposes of the GDPR, you are granted the following rights as data subject:

- (a) the right to obtain from the Data Controller confirmation as to whether or not personal data concerning you are being processed and, if so, to obtain access to the personal data and information provided for in Article 15 of the GDPR and, in particular, those relating to the purposes of the processing, the categories of personal data concerned, the recipients or categories of recipients to whom the personal data have been or will be communicated, the storage period, etc.
- b) the right to obtain, where inaccurate, the rectification of personal data concerning you, as well as the integration of the same where deemed incomplete, always in relation to the purposes of the processing (Art. 16 GDPR)
- c) right to erasure of data ("right to be forgotten"), where one of the cases referred to in Article 17 GDPR applies;
- d) right to restriction of processing, in the cases provided for in Article 18 GDPR;
- e) right to data portability, pursuant to Article 20 GDPR;
- f) right to object to processing pursuant to Art. 21 GDPR;
- (g) right to lodge a complaint with the Data Protection Authority or other supervisory authority pursuant to Article 13(2)(d) GDPR.

10. Modalities for exercising rights

You may at any time exercise your rights by sending

- a registered letter to: Barazzoni S.p.A., Via Cesare Battisti, 46, 28045, Inverio, NO
- an e-mail to the address: privacy@barazzoni.it

11. Data controller, data processors, persons authorised to process data

Pursuant to the GDPR, the Data Controller is: Barazzoni S.p.A., with registered office in Via Cesare Battisti, 46, 28045, Inverio, NO as defined above.

The up-to-date list of Data Processors and persons authorised to process data is kept at the registered office of the Data Controller.

For any information regarding the processing of personal data carried out by the Data Controller, please write to the following e-mail address: privacy@barazzoni.it

12. Changes

This policy is in force as of 20/09/2018. The Data Controller reserves the right to modify or simply update its content, in part or in full, also due to changes in current legislation.

